

Person Specification for Deputy Statutory Officer 2023

Anticipated Advertisement Date: **Friday 14 April 2023**

Skills & Attributes

Knowledge & Expertise

- Has achieved the requisite legal expertise.
- Has the requisite breadth and depth of knowledge of the law and its underlying principles.
- Has transferability of skills including the ability to master unfamiliar areas of law.

Intellectual Capacity

- Quickly absorbs and analyses information and extracts the relevant facts.
- Inspires respect and confidence through the application of their knowledge.
- Takes the necessary steps to maintain and enhance their knowledge so as to execute their duties with a high degree of competence.

Exercising Judgement

- Demonstrates a commitment to access to justice and the rule of law, delivery of just outcomes and the equal treatment of all.
- Demonstrates integrity, objectivity and independence of mind.
- Reaches timely, clear, reasoned decisions, advices or opinions, based on fact.

Behaviours & Effectiveness

Collaborating Effectively

- Adapts to and deals effectively with a wide range of people, including skilled legal representatives and those without subject expertise.
- Recognises and respects the diversity of communities and understands different needs.
- Uses all available resources including IT where appropriate to dispose of business efficiently and effectively.

Communicating Effectively

- Expresses and succinctly explains complex matters.
- Listens with patience and courtesy to a wide range of people, including skilled legal representatives and those without subject expertise.
- Asks concise, relevant and readily understood questions.